

Position: Group Facilitator
Department: RESPECT Program
Reports To: Director, Visitation Services/Respect

Status: Non-Exempt
Hours: Mon & Thurs 5:30-9:30pm
Sat 9:30-11:30 am (10 hrs/wk)

Scope of Work: Facilitates group counseling sessions for individuals who batter. **It is expected that the group facilitator's job performance will incorporate the practice and promotion of New Hope's core values, which include respect, teamwork, empowerment and professionalism.**

Primary Duties:

- Facilitates groups for individuals who abuse their partners.
- Conducts initial interviews with new clients as assigned by Program Coordinator.
- Initiates client information forms, provides monthly updates, takes weekly attendance and prepares completion/ termination reports.
- Maintains weekly contact with probation departments as assigned by Program Coordinator.
- Maintains updated client records.
- Conducts partner contacts as assigned by Program Coordinator.
- Other duties as assigned by the Program Director and/or Senior Management.

General Duties:

- Will attend quarterly All-agency meetings and other meetings as requested by Site Director.
- Will attend weekly supervision meetings.
- Will attend monthly staff meetings.
- Will conduct him/herself according to the agency's stated policies and procedures
- Will comply with the Agency's confidentiality policy.

Skills and Abilities:

- Strong clinical skills, with knowledge of domestic violence issues.
- Ability to communicate effectively and with sensitivity.
- Strong interpersonal, organizational and prioritizing skills.
- Self-motivated, self-reliant, dependable.
- Effective time management.
- Good leadership skills, including team building and decision-making ability
- Demonstrates maturity, self-awareness and initiative
- Demonstrated ability to produce detailed reports and maintain up-to-date records
- Flexibility of time/scheduling to accommodate evening hours.
- Valid driver's license and dependable transportation

Education & Experience:

- BS, Social Work or related human services field or related work experience preferred.
- Counseling and/or group facilitation experience preferred.
- Completion of state-certified batterer's intervention training (3 day program)
- Batterer's intervention experience preferred.
- Knowledge of domestic violence issues.
- Bilingual (Spanish or Portuguese-English) a plus.

At New Hope we celebrate diversity and are committed to creating an inclusive environment for all employees. We strive to provide equal employment opportunity to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law. In addition, New Hope will provide reasonable accommodations for qualified individuals living with disabilities.

New Hope's goal is to increase representation of women, people of color, LGBTQIA+, veterans and persons living with disabilities. Our programs are designed to comply with all applicable federal, state and local laws, directives and regulations and cover all human resource actions including employment, compensation, benefits, training, education, tuition aid, transfers, promotions and social/recreational programs.