### POSITION: SANE Medical Advocacy Volunteer

**DEPARTMENT:** Human Resources **Hours:** Minimum of 2 shifts **REPORTS TO:** HR and Crisis Intervention Specialistper month

SCOPE OF WORK:

Support to New Hope’s SANE (Sexual Assault Nurse Examiner) Medical Advocacy program, by participating in on-call responses when people who have experienced sexual violence receive SANE kits at Morton and Sturdy Memorial Hospitals. Support New Hope’s mission, vision, and goals, and maintain a respectful, empowering, nonjudgmental attitude toward hospital staff, nurses, and survivors at all times. It is expected that the SANE Medical Advocacy volunteer’s performance will incorporate the practice and promotion of New Hope’s core values, which include respect, teamwork, empowerment, and professionalism. *Please note that this is an unpaid volunteer position.*

PRIMARY DUTIES:

* Provide emotional support to survivors receiving a SANE kit. Note that these experiences often involve crisis situations that can be unpredictable and emotionally challenging for volunteers.
* Attend DPH-mandated 40-hour Domestic & Sexual Violence Advocacy Training (also referred to as “Pre-service”), hosted by New Hope on a rolling basis
* Commit to a minimum of 12 months in this volunteer position, starting immediately after completion of Pre-service training
* Sign up for at least two monthly on-call shifts for SANE Medical Advocacy (overnight shifts during the week are from 4pm–9am, weekend and holiday shifts are from 9am–9pm and 9pm-9am)
* Perform on-call duties including, but not limited to, responding to Morton Hospital or Sturdy Memorial Hospital during on-call hours, providing information about New Hope’s services to survivors, and communicating appropriate information to New Hope hotline advocates at the completion of the call

GENERAL DUTIES:

* Attend bi-monthly SANE volunteer meetings as often as possible
* Conduct themselves according to the agency’s stated policies and procedures
* Comply with the Agency’s confidentiality policy
* Complete 6 hours of continuing education regarding sexual assault annually for the duration of volunteering

## SKILLS AND ABILITIES:

* Ability to communicate effectively and with sensitivity
* Have a strong support system and understanding of self-care already in place
* Organized, dependable, and responsible
* Ability to set and maintain boundaries when working with survivors of violence
* Demonstrates maturity, self-awareness, and non-judgment
* Flexibility of time/scheduling
* Valid driver’s license, dependable transportation

## EDUCATION & EXPERIENCE:

* Understanding of domestic violence and sexual assault issues preferred
* Bilingual preferred

It is the policy of New Hope to provide equal employment opportunity (EEO) to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law. In addition, New Hope will provide reasonable accommodations for qualified individuals with disabilities.

New Hope’s goal is to increase representation of women, people of color, veterans and individuals with disabilities. Our programs are designed to comply with all applicable federal, state and local laws, directives and regulations and cover all human resource actions including employment, compensation, benefits, training, education, tuition aid, transfers, promotions and social/recreational programs.